



Office of the Head of Service of the Federation THE PRESIDENCY

Federal Secretariat, Phase II, Shehu Shagari Way, Maitama, Abuja. P.M.B. 248, Tel: 09-2348284

CIRCULAR

HCSF/PS/SDO/90/I/152

3rd November, 2021

Chief of Staff to the President, C-in-C

Deputy Chief of Staff to the President, Office of the Vice-President

Honourable Ministers/Ministers of State

Secretary to the Government of the Federation

Clerk of the National Assembly

Chief Registrar, Supreme Court of Nigeria

Permanent Secretaries

National Security Adviser

Special Advisers/Senior Special Advisers

Service Chiefs/Inspector-General of Police

Governor, Central Bank of Nigeria

Chairman, Federal Civil Service Commission

Chairman, Police Service Commission

Chairman, Code of Conduct Bureau

Chairman, Code of Conduct Tribunal

Chairman, Federal Character Commission

Chairman, Revenue Mobilisation, Allocation & Fiscal Commission

Chairman, Federal Inland Revenue Service

Chairman, Independent National Electoral Commission

Chairman, National Population Commission

Chairman, Independent Corrupt Practices and other Related Offences Commission

Chairman, Economic and Financial Crimes Commission

Chairman, National Drug Law Enforcement Agency

Chairman, National Salaries, Incomes & Wages Commission

Chairman, National Assembly Service Commission



**DEPLOYMENT OF ANONYMOUS REPORTING SYSTEM (ARS) ACROSS ALL
MINISTRIES, DEPARTMENTS AND AGENCIES (MDAs)**

It will be recalled that the Office of the Head of the Civil Service of the Federation (OHCSF) organised an Innovation Competition for public officers in 2021. One of the innovative ideas that came out of the competition is the Anonymous Reporting System (ARS).

2. The goal of the ARS is to ensure that all public officers are given opportunity to, anonymously, report perceived wrong doing, injustice, corruption, maltreatment, assault and general misconduct observed in the Service.

3. The ARS has been uploaded on the website of OHCSF: www.ohcsf.gov.ng for use by public servants in all MDAs. Public servants are encouraged to report on various types of misconduct as contained in the Public Service Rules (PSR) and listed on the website.

4. Accordingly, any public servant who has any complaint or misconduct to report should visit: www.ohcsf.gov.ng/ARS, and follow the steps of reportage as stated on the site. It should be noted that such report will be processed to ascertain its veracity and enable further necessary action(s) in line with extant rules.

5. Permanent Secretaries and Chief Executive Officers (CEOs) are requested to bring the contents of this circular to the attention of ALL STAFF.

6. Please treat as important.


Dr. Folasade Yemi-Esan

Head of the Civil Service of the Federation